



Approved at BOS August 16, 2011

8/2/11

OFFICE OF THE
BOARD OF SELECTMEN
TOWN OF MAYNARD

MUNICIPAL BUILDING
195 MAIN STREET

MAYNARD, MASSACHUSETTS 01754

Tel: 978-897-1001 Fax: 978-897-8457

Selectmen's Meeting Minutes
Tuesday, August 2, 2011
Town Hall Building, Room 201
Time: 7:00 pm

Present Chairman, David Gavin, Selectman Robert Nadeau, Selectman Brendon Chetwynd, Selectman Jim Buscemi, Selectman Dawn Capello and Town Administrator, Michael Sullivan

Pledge of Allegiance

Public Discussion: NONE

Consent Agenda

Motion made by Selectman Capello to approve the consent agenda. Second by Selectman Nadeau. Vote 5-0. Motion approved.

List of correspondences

- a) Letter from Don Garlick
- b) Letter from Ellie Waldron

Request for appointment as Constable, William Pickett Jr. **TABLED**

Request for appointment as Constable, Ronald J. Raffi Sr. **TABLED**

One-Day Liquor Permit, Stow Conservation Trust, October 15, 2011
13th Annual Harvest Ball, Clock Tower Place

Motion made by Selectman Chetwynd to approve a One-Day Liquor License Permit to Carol A. Gumbart on behalf of the Stow Conservation Trust for the 13th Annual Harvest Ball. Saturday, October 15, 2011 from 6:30 pm – 12:00 midnight at the Clock Tower Place, Clock Tower Café with Tips bartender, Barbara Michaelson. Second by Selectman Capello. Vote 5-0. Motion approved.

Pleasant Café, Special Permit, Maynard fest/October fest October 1, 2011

Motion made by Selectman Nadeau to approve a One-Day Liquor License to Pleasant Café Inc. Owner/Manager Frank Dzerkacz for Maynard fest, October 1, 2011 from 12:00 noon until 7:00 pm. Pleasant Café Inc. at 36 Main Street requests permission to expand the 300 ft. outdoor patio space for liquor license to include the adjacent parking lot for the one day town event. The parking lot will be fenced off and access will be from the 36 Main St entrance and access from River St. with Rain date October 2, 2011. Second by Selectman Jim Buscemi. Vote 5-0. Motion approved.

Superintendent Robert Gerardi, Introduction Chairperson Amy Rebecca Gay

Both welcomed by Board of Selectmen and Town Administrator, Mike Sullivan.

- Open lines of communication
- Joint budget process to begin early in fall, Chair-Selectman Dawn Capello.

Special Town Meeting, 7:00 pm October 24, 2011, Fowler School

a) Acceptance of Timeline for Special Town Meeting

Motion made by Selectman Chetwynd to approve and set the date and time of a Special Town Meeting at 7:00 PM on October 24, 2011 and designates the Fowler Middle School Auditorium as the location for this Special Town Meeting. Second by Selectman Buscemi. Vote 5-0. Motion approved.

Update October 22, 2011, Dec Reunion

TA, Mike Sullivan, in meeting with the committee from DEC, they are planning to build a memorial for Ken Olson. As plans roll out Town will hear first-hand.

Finance Policy Review

One page policy in the works,

- How you receive money
- How you x-spend money

Discussion Fire Chief Search Committee

TA, Mike Sullivan to advertise for 5-member search committee.

Need updated Job description to send out.

Old/New Business

TA, Mike Sullivan (1) Amendment for BOS to accept and sign for MCC.

Motion made by Selectman Chetwynd to accept this milestone for the Maynard Country Club to purchase with CPC funds as proposed. Second by Selectman Capello. Vote 5-0. Motion approved.

(2) MOA to be approved and signed by BOS for CTP.

Motion made by Selectman Chetwynd to approve and sign the Memorandum of Agreement (MOA) which owns Property located in the Health Care Industrial District (HCID) as set forth in the Maynard Zoning By-law. Second by Selectman Capello. Vote 5-0. Motion approved.

Motion made by Selectman Nadeau to approve the following reappointments:

Edward J. Kiley Special Auxiliary Officer

James Loomer	Special Auxiliary Officer
Douglas MacGlashing	Special Auxiliary Officer
Bruce Noah	Special Auxiliary Officer
Deborah Richardson	Matron/Special Auxiliary Officer
Walter Sarvela	Special Auxiliary Officer
Martha Shugrue	Crossing Guard
Phyliss Tower	Matron
Alfred T. Whitney	Special Auxiliary Officer
Timothy O'Neil	Special Auxiliary Officer
Ralph Aulenback	Special Auxiliary Officer
Bouchra Blickenstaff	Matron
Cheryl Budrewicz	Matron
John Kaziukonis	Special Auxiliary Officer
Parnell Houle	Crossing Guard
Robert DeCosta	Special Auxiliary Officer
John Connors	Special Auxiliary Officer
Richard Clark	Special Auxiliary Officer
James J. Clark	Special Auxiliary Officer

All terms expires, August 1, 2013. Second made by Selectman Chetwynd. Vote 4-0-1 (Selectman Buscemi not present) Motion approved.

Chetwynd requested update from TA on the bond projects. TA, Bond to be completed in September, quotes in some of the areas are in the works, etc, DPW road work quotes.

Buscemi comment, this past week, one of the restaurants put up a no smoking sign in the window for the front of their building. Question, How do we have the parking meters repaired? TA, once meter is reported, Officer gives a list to DPW. (5-6) meters they change out batteries or make repairs.

Gavin, request BOS to have a list of goals, and objectives for the next 12 months ready for August 16, 2011 meeting.

Motion to adjourn Selectman Chetwynd Second by Selectman Nadeau. Vote 5-0. Motion approved. Time, 9:30 pm.

Approved: _____

Date: _____

Selectman, Chetwynd, Clerk

Initials: BJM